

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, October 11th, 2021 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:05 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Absent)
Paul Haag	- City Council	(Present)
Doris Greif	- City Council	(Present)

2.1 — Public Participants:

Sharon Wargi	Joe Wargi	Katie Buss	Roger DiPaolo	Louise DiPaolo
Camille Cattani	Bruce Cattani			

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Meeting Minutes of September 13th, 2021 - No questions.
- 2: Special Meeting Minutes of October 8th, 2021 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Discussion and Decision.*
- b: *Bid Opening and Award of Outer T-Float, Discussion and Decision.*

New Business:

- a: *Postal Budget Adjustment Based on Increased Delivery Volumes, Discussion and Decision.*
- b: *Basic Pothole Repair Contract, Discussion and Decision.*
- c: *Extending Deadline of Non-Code Ordinance #21-26NCO for Temporary Basic Harbor Policies, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that there are no new updates from our LGS on Title 7: Harbors at this time. The group is currently understaffed and overbooked on other critical items.

There was vandalism at the harbor gangway. All of the pedestrian hand rails were removed from the center of the walkway in the middle of the night, and most parts were damaged beyond repair or re-use. The Troopers were notified and have kept in communication at each step. Tyler and a volunteer put back what they could after communicating with the Troopers prior to moving any of the materials. The damage is

estimated at around \$2000.00, and new equipment will need to be purchased and installed to restore the functionality of the pedestrian gangway.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra (Treasurer) read back the Treasurer's Report. There were no questions.

7 — *Committee Reports*

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that some anticipated wear on the harbor facility has shown up on the bull rails at where the transition plates are rubbing during stormy seas. It appears the wear areas have reached their limit and will not get any worse.

Tyler would like to purchase some bungee straps to backup the latches on the fire extinguisher boxes so they can't pop open during stormy weather. Rubber bumpers are here to install over the edges of the bull rail cap plates.

Tyler has received confirmation from DOT that the sum of final change orders will be around \$20K. Councilor Haag suggested the City could put up some sort of notice on the gangway noting the engineers assessment that the pedestrian gangway will not support a vehicle, and notice the City's long term plan of replacing the aged gangway with a new drive-down ramp.

Camille Cattani (Harbor Master) reported that during the last storm she went down to the dock to video the facility. She noted that the new breakwater is working as expected, and doing a great job reducing impact on the dock.

7.2 — Road Committee:

Michael Williams (Road Chairman) shared that the City would like to get some potholes filled before winter sets in, if weather allows.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) had no report.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) had no report.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) had no report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) reported that the facility received its scheduled load of fuel and is topped off.

8 — *Old Business*

Item A - Draft Municipal Code "Title 7 - Harbor Facilities", ...:

Mayor Poelstra stated that the draft has not yet been fully prepared by our LGS's and that this item is tabled.

Item B - Bid Opening of Outer T-Float, ...:

Mayor Poelstra explained that no bids came in last time, so the bid window was extended another 30 days. One bid was turned in. The bid was opened and contained the following details:

Joe Wargi, October 8th, 2021
Bid: \$331.00

Consensus of the public attendants was taken in favor of accepting the bid, no objections were noted.

Motion:

Councilor Haag moved to accept the bid from Joe Wargi for \$331.00.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the Council**

9 —

New Business

Item A - Postal Budget Adjustment Based on Increased Delivery Volume, ...:

Mayor Poelstra explained that at the last meeting Councilor Haag requested this item be added to the agenda. He turned over the floor to Paul to explain further.

When reviewing the Certified Financial Statement, Paul observed the only item with a budget shortfall is Postal. He suggested increasing the budget to account for the increased mail weight trend over the last 12 months. However, at the same time, the stipend for mail server has not been adjusted for 7 years. He suggested re-adjusting the stipend based on the increased cost of a postage stamp. He wants to see both addressed at the same time.

Mayor Poelstra suggested that the City hold a Special Meeting later in the month where the first reading of a draft for these budgetary changes can be hashed out. It was agreed to post a Special Meeting to discuss the draft postal budget changes.

Item B - Basic Pothole Repair Contract, Discussion and Decision:

Mayor Poelstra noted that he is aware of the pot holes getting worse and would like to find some way to address the worst areas before winter. He suggested a simple contract to do only basic work that does not require a lot of cost or rock. Several ideas were suggested and discussed.

Mike would like to find out how much it would cost for 1000 yards of rock to top the worst areas of the road, and suggested he could talk to local contractors and see if that volume of rock is available what it would cost.

Mayor Poelstra suggested that when bringing this item to the agenda for discussion, he was not considering a high-cost, high complexity contract. He suggested focussing on a short term patch before the freeze hits so that the potholes don't get so large by spring. He suggested \$5-6K for a basic contract, and to save funds for spring when the City can aim to blast a rock pit where the money may be better spent.

Joe Wargi suggested that 1 dump truck load of material could be shoveled out into the pot holes to keep the cost to a minimum and provide good coverage. After discussion it was agreed to do basic pot hole filling with material purchased locally, and to have the material ready when there is a good weather window. Locals can assemble to help shovel the material as the truck moves across the bay, focussing on areas around the bridge approaches.

Consensus of the public attendants was taken in favor of purchasing one load of pothole fill material from Davidson Enterprises to put on the road and bridge approaches, no objections were noted.

Motion:

Mayor Poelstra moved to purchase one dump truck load of 3" minus material from Davidson Enterprises to put on the road, prioritizing bridge approaches.

- *Seconded by Councilor Haag*
- **Approved by unanimous vote of the Council**

Item C - Extending Deadline of (...) #21-26NCO for Temporary Basic Harbor Policies, ...:

Mayor Poelstra explained that due to delays in the State assisting with creation of a draft Title 7, the City needs to decide whether to extend the temporary harbor policies. He will need to work with the State to determine which mechanisms are available to extend an existing non-code ordinance, since the City has never done so before. The item can then be addressed however they recommend at Special Meetings.

Consensus of the public attendants was taken in favor of extending the term of ordinance #21-26NCO though January 31st, 2022. No objections were noted.

Motion:

Councilor Haag moved to extend the effective and termination dates on non-code ordinance #21-26NCO to January 31st, 2022.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the Council**

10 —

None.

Persons to Be Heard

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Haag.

Meeting adjourned at 7:40 PM.